

OVER HADDON PARISH COUNCIL

Clerk to the Council: Mrs Sian Bacon
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Minutes of the meeting of Over Haddon Parish Council held at Over Haddon Village Hall at 8:00 pm on Monday 29th April 2025

Present: Councillors: Zena Hawley, Sue Mosley, Roger Truscott, Joe Oldfield, Parish Clerk.

997 Apologies for absence

Council accepted apologies from: Cllr Tim Walton, Cllr Alisdair Sutton (DCC), Cllr B Butcher (DDDC)

998 Variation of Order of Business and clerk's notification of time constrained items

No variations required.

999 Declaration of Members Interests

Interests declared in respect of this meeting: None

1000 Public Speaking

a) Members of the public – None

1002 To determine which items if any from the Agenda should be taken with the public excluded- none

1003 Approval of Cllr Walton's Absence

It was **RESOLVED** to accept apologies from Cllr Walton for his absence due to work commitments for the next 3 meetings

1004 Staffing committee

It was **RESOLVED** to form a staffing committee consisting of Cllrs Hawley, Oldfield and Mosley

It was agreed the Clerks appraisal would take place at the end of May

1005 Approval of policies

a. New Standing Orders – It was **RESOLVED** to approve the new Standing Orders as presented.

b. New Financial Regulations - It was **RESOLVED** to approve the new Financial Regulations as presented.

c. Code of Conduct - It was **RESOLVED** to approve the Code of Conduct as presented.

d. Equality and Diversity Policy - It was **RESOLVED** to approve the Equality and Diversity Policy as presented.

e. Complaints Policy - It was **RESOLVED** to approve the Complaints Policy as presented.

f. Record Retention Policy - It was **RESOLVED** to approve the Record Retention Policy as presented.

g. Data Protection Policy - It was **RESOLVED** to approve the Data Protection Policy as presented.

h. Data Privacy Notice - It was **RESOLVED** to approve the Data Privacy Notice as presented.

- i. General Privacy Notice - It was **RESOLVED** to approve the General Privacy Notice as presented.
- j. Staffing Committee Terms of Reference - It was **RESOLVED** to approve the Staffing Committee Terms of Reference as presented.
- k. Disciplinary Policy - It was **RESOLVED** to approve the Disciplinary Policy as presented.
- l. Grievance Policy - It was **RESOLVED** to approve the Grievance Policy as presented.
- m. Risk Assessments – It was **RESOLVED** to approve the Risk Assessments as presented.

It was noted that the wood requires risk assessing and sending to the Peak Park. The Clerk will look into the agreement between the Peak Park and the Parish Council.

All policies will be placed on the website.

Date of next meeting.

Monday 12th May 2025 commences at 8pm

Dates of meetings- Monday 12th May 2025, Monday 14th July 2025, Monday 15th September 2025, Monday 10th November 2025. (2nd Monday bi-monthly)

The meeting ended at 9.01pm