

OVER HADDON PARISH COUNCIL

Clerk to the Council: Mr Matthew Lovell
Christmas Cottage, Church Street, Youlgrave, Derbyshire. DE45 1WL
Tel: 01629 636151

E-mail: parishclerk@overhaddonparish.org.uk

2nd May 2017

To: The Chairman and Members of Over Haddon Parish Council

Dear Councillor

You are summoned to attend the Annual Meeting of Over Haddon Parish Council to be held at 8pm on Monday 8th May 2017 in the Village Hall, School Lane, Over Haddon, DE45 1JE.

Yours faithfully

HM Lovell
Clerk

AGENDA

PART I – NON CONFIDENTIAL INFORMATION

1. To elect the Chair
2. To elect the Vice-Chair
3. To receive apologies for absence

4. Variation of Order of Business and clerk's notification of time constrained items

5. Declaration of Members Interests

Please Note:-

(a) Members must ensure that they make a Declaration of Interest prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item they must provide a written statement to be read out in their absence in public speaking.

6. **Public Speaking**
 - (a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item they must present a written statement for the clerk to read out and withdraw while it is read. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

 - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

7. To approve the Minutes of the Meeting held on Monday 13th March 2017

8. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.

9. Dates of meetings- 10th July, 11th September, 13th November, 8th January '18, 12th March '18, 14th May '18

10. Standing Orders, Financial Regulations amendments, deeds and documents

11. Planning Applications and Reports
Decisions: none
Applications: NP/DDD/0417/0366 – St Annes Church – provision of railings and gate to

boiler house access steps

12. Report of the Clerk / matters for decision: -

- Allotments
- DDDC Toilet Block review
- Meeting with PDNPA for Parish plan formulation
- Road and footpath maintenance
- Insurance renewal
- Letter raising further queries re Defibrillator Council/Village Hall role
- Approval of Annual Governance Statement
- Approval of internally audited accounts for external audit

13. Financial Report

Current Account. Balance £4922.58 @ 30 April 2017

a. Accounts for Payment

- Ubdpyt Payee: Peak Park Parishes Forum for £12.00 for annual membership
- Ubdpyt Payee: Signomatic for £48.74 for Toilet block sign
- 300008 Payee: Youlgrave Garage for £45.60 for 7 lever steel box
- 300009 Payee: Peak Metal Work for £75.00 for conversion of above to honesty box
- Ubdpyt Payee:- Mrs E Lowe for £160.00 for cleaning of the public toilets (April).
- Ubdpyt Payee:- Mr H M Lovell for £151.58 for Clerks Salary (May)
- DDR Payee: NEST for £11.21 (Ers&Ees May)
- Ubdpyt Payee:- Mr HM Lovell for £25.71 for expenses
- Ubdpyt Payee:- Mr B Wood for £24.70 for internal audit
- UBdpyt Payee: PC Insurance Broker for £244.74 /£232.40 3LTU /£220.27 5LTU
- Ubdpyt Payee:- Mrs E Lowe for £180.00 for cleaning of the public toilets (May).
- Ubdpyt Payee:- Mr H M Lovell for £151.58 for Clerks Salary (June)
- DDR Payee: NEST for £11.21 (Ers&Ees June)

b. Income

- £0.03 Interest to March – Final RBS
- £4400.00 Precept

c. Budget Appraisal/Risk Assessment

Annual Risk Assessments walkabout
Deed search
Banking update

9. Derbyshire Association of Local Councils and Items for information

DALC Circulars 4-6, Broadband update

10. Report from OHVHMC Rep.

11 Date of next meeting: Monday 11th July

PART II – CONFIDENTIAL INFORMATION

To move the following resolution - "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw." None tabled